

DEPARTMENT OF THE AIR FORCE  
THE AIR FORCE CADET WING  
USAF ACADEMY, COLORADO 80840



REPLY TO  
ATTN OF: CWOP (Major Ramey/2085)

2 November 1972

SUBJECT: Third Lieutenant Assignment Procedures, Summer 1973

TO: Class '74, Cadets Who Have Not  
Completed Third Lieutenant

Class '75

1. It is time to formulate our requests to Major Air Commands for Third Lieutenant assignments next summer. Last year we instituted the procedure whereby a cadet could request a job in three specific Major Air Commands and three broad utilization areas. The change was well received by both the Commands and the cadets. Therefore, we intend to maintain the same general policy this year.

2. During December we will ask CWD to pre-empt 120 Third Classmen for USAFE and 115 Second Classmen for AAC (15) and PACAF (100) assignments, plus alternates. We will then ask these three Major Air Commands for assignments based upon the job requests of the cadets who were pre-empted by their AOC.

3. The Cadet Wing Staff will be responsible for administration of the cadet preference sheets within the Wing. Attachments 1 - 4 completely describe the assignment process. Read them and complete your DIGITEK carefully. If you don't understand them, or require clarification, contact Major Ramey, CWOP, extension 2085. Completed preference sheets will be forwarded to CWOP NLT 13 November 1972.

A handwritten signature in black ink, appearing to read "Tom N. Gibson", is written over the typed name.

THOMAS N. GIBSON, Major, USAF  
Director, Cadet Operations and Plans

4 Atch

1. 3LT assignment procedures
2. Participating CONUS MAJCOMS and Utilization Areas Available Within a MAJCOM
3. Instructions for Completing 3LT Preference Sheets
4. Sample of completed USAFA Form 0-820

3LT ASSIGNMENT PROCEDURES  
(SUMMER 1973)

I. CADET CRITIQUES, SUMMER 1972: In general, the cadets who completed the Third Lieutenant program last summer were happier with the increased voice they had in their assignment. Ninety-five percent of the cadets were assigned to their first choice MAJCOM and approximately 60% to their first choice utilization area. Below are some of the general responses we received from critiques this fall:

A. Why do I have to request duties in a rated area, if I am physically rated qualified?: This is a Hq USAF policy which became effective last year. Broadly speaking, Third Lieutenant is designed to expose and acquaint you with the duties and responsibilities that you most likely will encounter subsequent to graduation. If you are pilot qualified, this will generally mean pilot or navigator training. It is not designed to acquaint you with duties which you may have as a Captain with five or more years service.

B. I didn't get to fly enough, or not at all.: Third Lieutenant never makes the promise that you will fly. Remember, Commands are restricted in the number of flying hours available. Crews always have first priority. The Academy does not mandatorily require any minimum number of flights for cadets. We definitely emphasize the importance of motivational flights and ask each MAJCOM for their support of this concept.

C. Why can't I drive my car to my Third Lieutenant base and receive reimbursement?: Cadets fall under the same travel rules as do other members of the military services. Mileage for POV can only be paid if government transportation is not available. We do provide government transportation because it is significantly cheaper. While we realize it is nice to have a car on Third Lieutenant, you will find that during your service career you will be TDY many times without a car.

D. Why can't I be assigned near my home?: It is our policy not to station you near your home, or near the base where your father is stationed. Your primary purpose on a Third Lieutenant assignment is to learn the duties, responsibilities, and general life of a young, junior officer. You learn more when you exist on your own.

E. Why aren't we allowed to go in-country with MAC crews, or PACAF support aircraft?: This restriction was placed on the program last year. We did not feel that we could justify the injury or loss of any cadet to a parent, or to the Air Force. The probability of injury or loss of a cadet with a MAC crew is minimal, but the possibility exists. It is even more present with PACAF support aircraft. Remember, you are cadets in a training situation and there is a definite question regarding your need to be in a combat zone. Additionally, in order to facilitate the withdrawl of troops in SEA, we agreed with CINCPACAF over a year ago to eliminate cadet assignments and travel to SEA in order to reduce required support for all services to the minimum extent possible.

## II. THIRD LIEUTENANT PERIODS, SUMMER 1973:

### A. CONUS Commands:

1. 1st period; 0800/11 June - 1200/29 June
2. 2nd period; 0800/2 July - 1200/20 July
3. 3rd period; 0800/23 July - 1200/10 August

### B. AAC, PACAF, and USAFE:

1. 1st period; 11 June - 29 June
2. 2nd period (AAC only); 2 July - 20 July
3. 3rd period; 23 July - 10 August

III. PROCEDURES: Class of '74 cadets who have not completed Third Lieutenant and all Class of '75 cadets will complete a DIGITEK assignment preference sheet by 30 October 1972. Each cadet must specify three different utilization areas and three different CONUS Major Air Commands (MAJCOM) in which he would like to perform Third Lieutenant duties.

A. Pilot qualified cadets must list rated utilization areas (10,11,12 and 13) as their first two choices. The third choice may be in the Navigation (15) or any Combat Support area.

B. Navigator qualified cadets must select the 15 utilization area as their first choice and they may select either rated or combat support areas as their second and third choices.

C. Cadets who are neither pilot nor navigator qualified may request assignment to the rated, navigator, or combat support areas in their sequence of preference.

D. MAJCOM Selection: Be sure to select a MAJCOM which can make an assignment to the utilization area you select. Refer to attachment 2 for some broad guidelines.

1. About 40% of the Wing last year requested assignments to MAC. MAC was "hard pressed" to furnish assignments for all the cadets. They anticipate being able to furnish a maximum of 400 Third Lieutenant assignments during summer 1973.

2. About 40% of the Wing last year requested assignment to TAC. We are exploring with TAC the possibility of deleting assignments to F-111 and A-7 bases for rated qualified cadets due to the lack of opportunities for flying.

3. Prior to last year, AFSC provided about 10% of the total Third Lieutenant assignments. The USAF restriction of assigning rated cadets to rated duties reduced assignments to AFSC considerably. AFSC is expected to

provide more rated type jobs at base level this coming summer. Combat support jobs are also plentiful in AFSC.

4. ATC has the capability to accept many more cadets in meaningful rated or combat support duties. Most of you will be going to UPT or UNT upon graduation and we believe this is a sound Third Lieutenant MAJCOM choice.

5. AFLC offers very limited rated junior officer duties. However, the junior officer jobs in the combat support area are broad. We only used two AFLC bases last year and can greatly expand this year, depending upon your requests. AFLC will attempt to fill all rated requests.

6. ADC has limited flying capabilities and can only support 80 - 100 rated qualified cadets. They have greater capability in 20XX, Space Systems, and other combat support areas.

7. SAC experienced a great deal of turbulence last year as a result of SEA. They do have a greater capability in both the rated and combat support jobs and can easily handle more cadets. They are particularly interested in cadets desiring exposure to the missile operations utilization area.

8. AFCS has some interesting jobs in communications, as well as several other combat support areas such as computer technology, supply, civil engineering, etc. They can handle more cadets in these areas as well as, some rated jobs at bases level.

E. Listings will be forwarded to each first choice MAJCOM, who will be asked to provide an assignment to the best of their ability, per the cadet's request. If the first choice MAJCOM cannot provide sufficient assignments, those Commands having a greater capability to support cadets will be asked to provide additional assignments in the areas requested by the cadet.

F. This year we are also going to try to assign cadets to their squadron sponsor units, provided:

1. The MAJCOM provides the Academy with assignments to that particular unit and base.

2. The cadet requests assignment to the appropriate MAJCOM as his 1st choice and that his sponsoring MAJCOM provides assignments within the sponsor unit.

3. An assignment to his sponsor unit is available when his turn comes up by the assignment sequence and, i.e. MOM or other system. Cadets will not be assigned out of sequence to insure an assignment to their sponsor unit.

IV. Assignment Schedule: Approximately 350 Class of '74 cadets must attend Third Lieutenant next summer. We anticipate sending approximately 550 Class of '75 cadets to Third Lieutenant in 1973. Third Lieutenant assignment preference DIGITEKS are due from Class of '74 and '75 cadets on 6 November 1972.

V. CONUS MAJCOM PROCEDURES: The operation of the Third Lieutenant program within the MAJCOM is controlled by the MAJCOM, within the general guidelines provided by the Academy. The MAJCOM determines whether they can assign a cadet in any of his requested utilization areas, and the units, bases and periods available. They will also provide a brief job description. If a MAJCOM cannot provide sufficient assignments for all cadets requesting assignment to that MAJCOM, we will ask MAJCOMs which can handle more cadets to provide additional assignments. THE ACADEMY DOES NOT SELECT THE SPECIFIC UNITS AND BASES THAT A MAJCOM UTILIZES.

VI. PRE-EMPTS FOR OTHER PROGRAMS: We will combine the cadets' Third Lieutenant assignment with any other program pre-emptions we may receive. PACAF, AAC, and USAFE assignments may not be in the utilization area requested by the cadet. We will do our best to match requests with the assignments available within these MAJCOMS.

VII. CHANGES: We cannot guarantee any specific assignment. A great deal depends upon the assignments provided by Commands and the other optional program desired by any cadet. Assignment to a MAJCOM and utilization area will be to the best of our ability. Once assignments have been made, we will not make changes based solely on a cadet's personal preference. Changes will be made only in the case of an emergency.

VIII. GENERAL: In summary, the following general guidelines will be followed for all Third Lieutenant assignments during Summer 1973.

A. Rated qualified cadets will be assigned to rated duties.

B. MAJCOMS will indicate the bases, units, and periods assignments are available based on your indicated preferences and their ability to accommodate them.

C. Assignments will not be made at or near a cadet's home.

D. Assignments to a squadron sponsor unit will be made when possible.

E. Cadets attending Third Lieutenant will not be assigned to another TDY program due to budgetary restrictions and USAFA program cadre requirements.

F. All cadets may travel to Third Lieutenant via POV at their own expense if they so desire and sufficient travel time permits. Mileage allowances will not be paid since military transportation will be available from and to the USAFA.

3LT ASSIGNMENT UTILIZATION AREAS

I. UTILIZATION AREAS

<u>CODE</u>	<u>UTILIZATION AREAS</u>	<u>COMMAND AND CODES</u>							
		<u>ADC(01)</u>	<u>AFCS(02)</u>	<u>AFLC(03)</u>	<u>AFSC(04)</u>	<u>ATC(05)</u>	<u>MAC(06)</u>	<u>SAC(07)</u>	<u>TAC(08)</u>
<u>RATED DUTIES</u>									
10	Pilot, General	X	X	X	X	X	X	X	X
11	Pilot, Fighter	X							X
12	Pilot, Bomber							X	
13	Pilot, Helicopter						X	X	
<u>NAVIGATION</u>									
15	Navigator	X	X	X	X	X	X	X	X
<u>COMBAT SUPPORT</u>									
16	Aircraft Control(Tower Operation)		X						
17	Weapons Director(Radar Intercept)	X							X
18	Missile Operations							X	
20	Space Systems	X							
25	Weather	X					X		
26	Scientific (Physicist)			X	X				
27	Scientific (Chemist)			X	X				
28	Development Engineering (Engineer: Electronics Mechanical, Astronautical, Aerospace)			X	X				
29	Development Engineering (Aerospace Research, Flight Test)			X	X				
30	Communications-Electronics		X					X	X
31	Missile Maintenance			X				X	
40	Aircraft Maintenance/Avionics	X		X	X	X	X	X	X
46	Munitions	X		X				X	X
51	Computer Technology	X	X	X	X	X	X	X	X
55	Civil Engineering	X	X	X	X	X	X	X	X
64	Supply Management	X	X	X	X	X	X	X	X
80	Intelligence	X	X		X		X	X	X
81	Security Police	X	X			X	X	X	X

## INSTRUCTIONS FOR COMPLETING 3LT PREFERENCE SHEET

1. You have been provided a USAFA Form 0-811 and a Cadet Preference Information Sheet.
2. Review the completed example on the reverse side of this page.
3. Using a #2 soft lead pencil (DO NOT USE INK OR OTHER PENCILS), fill in the name block, PRINT the first 5 letters of your name, FI, and MI in the same manner as shown in the example. Then drop immediately below each letter and mark the appropriate block.
4. Complete the CADET SQUADRON and CADET NUMBER block in the same manner as the example, using your SQ and CN.
5. Skip Section I of the form.
6. Section II of the form will be used to indicate BOTH your three utilization area choices and your three MAJCOM choices.
  - a. In Section II, use 1st choice, 2nd choice, and 3rd choice blocks to indicate your 1st, 2nd, and 3rd choice utilization areas (Atch 2).  
NOTICE THAT 1ST CHOICE IS LOCATED IN THE LOWER-LEFT HAND CORNER, NOT DIRECTLY BELOW THE "II".
    - (1) In the example, the 1st choice utilization area indicated is 10, Pilot General.
    - (2) The 2nd choice area marked is 12, Pilot Bomber.
    - (3) The 3rd choice area marked is 25, Weather.
  - b. In Section II, use 6th, 7th, and 8th choice blocks to indicate your 1st, 2nd, and 3rd choice MAJCOMs respectively (Atch 2.)
    - (1) In the example, the 1st choice MAJCOM marked in the "6th choice" block is 02, or AFCS.
    - (2) The 2nd choice marked in the "7th choice" block is 07, or SAC.
    - (3) The 3rd choice marked in the "8th choice" block is 05, or ATC.
7. Review all choices to be sure you did not make an error. Have a friend double check your responses. Make sure all your marks are neat and clean, erase all errors and stray marks completely. Your assignment will be based upon the response from the DIGITEK.
8. Turn in your Form 0-811 to your Squadron O & T Officer.